

## Heritage Skills Initiative Training and Events Programme for North East 2010

### Sash and Box Windows

Wednesday 18 August 10.00 – 16.00

#### Understanding Sash and Box Windows

Wallington Estate, Northumberland

Join Reg Chaplin of the National Trust's carpentry team for an informal day of training on the Wallington Estate. Reg will take you through the structure of the window on a model, naming parts, identifying areas that decay, understand

maintenance and repair issues and take part in some basic repair on windows in situ. This session is ideal for home owners and specifiers who deal with the issue of keeping traditional windows in historic buildings. No experience needed.



Cost: Free. Book your place by contacting [skills@nect.org.uk](mailto:skills@nect.org.uk) . Terms & Conditions below.

Tuesday 26 – Friday 29 October 10.00 – 16.00

#### Sash/Box Windows Masterclass

Wallington Estate, Northumberland

Join Reg Chaplin of the National Trust's carpentry team for a packed four days where you understand all the parts of a sash/box window. You will go to site, measure for new windows then return to the workshop and under the expert tuition of Reg you will make the frame with all of the fittings in readiness for the sashes to be glazed and placed within the property. A great course for those with good woodworking skills to make a traditional window from beginning to end.

Cost: £200 for 4 days. Book your place by contacting [skills@nect.org.uk](mailto:skills@nect.org.uk) . Terms & Conditions below.



## Terms and Conditions

To book a course, please send an e mail to [skills@nect.org.uk](mailto:skills@nect.org.uk) stating:

- The name of the course
- The date of the course
- The venue
- Your full name
- Your date of birth
- E mail
- Mobile telephone number
- Home and work postcode
- Occupation/Employer

N.B. If you do not have internet access you can book by ringing 0191 232 9279

### Payment for courses

Payment must be made in full at the time of booking for courses requiring payment.

Please send your cheque made payable to: North of England Civic Trust

and send it to: North of England Civic Trust,  
Blackfriars,  
Monk Street,  
Newcastle upon Tyne.  
NE1 4XN

Please note we are only able to accept payment by cheque.

### Confirmation of booking

Once your booking has been received and your cheque cleared (where applicable) you will be sent a confirmation of your place on the course or event you have booked. Please ensure that you have given us all of the requested details to complete your booking:

### Cancellation of the course by the Heritage Skills Initiative

If the course is cancelled by the Heritage Skills Initiative we will refund you in full.

### Cancellation by attendees

If you cancel a booking 4 weeks in advance of the start date of the course we will refund your fee in full.

If a booking is cancelled less than 4 weeks before the course, the fee will not be refunded.

However, if the place can be resold we may refund your fee. If you have booked a free course and not attended you will be invoiced for the sum of £35.00

### Joining instructions

Further details and instructions will be sent out by e mail one week prior to the commencement of your course or event. If you have not received these, please contact the office on 0191 232 9279.